

Based on Article 8, paragraph 1, item 5a) and Article 23, paragraph 1 of the Law on Electronic Communications ("Official Gazette of RS", no. 44/10, 60/13 — CC, 62/14 and 95/18 — other law), Article 6, paragraph 3, item 1) and Article 53, paragraph 2 of the Law on Postal Services ("Official Gazette of RS", no. 77/19), Article 12 paragraph 1 items 1) and 6) and Article 16 paragraph 1 items 4) and 5) of the Statute of the Regulatory Agency for Electronic Communications and Postal Services ("Official Gazette of RS", no. 125/14 and 30/16),

Management Board of the Regulatory Agency for Electronic Communications and Postal Services, at the 54th session of the third convocation, held on October 8, 2020, issued the following

Rulebook on Technical Conditions for Residential Mailboxes

The Rulebook was published in the "Official Gazette of RS", no. 126/2020 of 10/23/2020, and it came into force on 10/31//2020, and is applied as of 01/01/2021.

Article 1

This Rulebook prescribes the technical conditions for the design, manufacture and installation of residential mailboxes, in order to enable smooth, efficient and safe delivery of unrecorded mailboxes to users of postal services.

Article 2

A residential mailbox is a box used for delivering unrecorded postal items (in the given text: postal items).

Residential mailboxes can be individual or clustered.

Individual residential mailboxes are designed for individual residential or commercial buildings.

Cluster residential mailboxes are intended for residential or commercial buildings where several individuals and/or legal entities live or work.

Article 3

A residential mailbox consists of:

- 1) enclosure,
- 2) a door with a lock,
- 3) an opening for inserting postal items, and
- 4) a frame for marking the owner.

The enclosure should be technically made in such a way that it can be attached or installed on the back side of the residential mailbox to the wall of the building, fence or gate at the entrance to the yard and/or the like.

The door must have a lock with a key, and it must be technically attached to the enclosure using hinges or in some other way. When the door is closed, it must completely close the interior and the space provided for the postal items, in order to prevent the penetration of atmospheric precipitation or unauthorized access to the contents of the mailbox.

The opening provided for the insertion of postal items must be technically designed in such a way that after inserting the postal items into the interior of the mailbox, the penetration of atmospheric precipitation is prevented, as well as unauthorized access to its contents. Components of the said opening, in order to protect against injury, must not have sharp edges.

The frame for marking the name, that is, the name of the owner, must be placed on the front side of the mailbox.

Article 4

Residential mailboxes must be made of solid and durable material (non-ferrous steel, aluminium, plastic, etc.), without special conditions regarding the colour of the material.

Article 5

Residential mailboxes are designed so that they can enable unhindered delivery of postal items, without damage, and this especially applies to the delivery of larger postal items such as: newspapers, magazines, catalogues, brochures, advertising samples and the like.

The minimum internal dimensions of an individual residential mailbox shall be:

- 1) length 240 mm,
- 2) width 75 mm,
- 3) height 350 mm.

The minimum internal dimensions of a cluster residential mailbox single box shall be:

- 1) length 75 mm,
- 2) width 190 mm,
- 3) height 390 mm.

The minimum opening dimensions for the mailboxes shall be:

- 1) length 230 mm,
- 2) width 30 mm.

The minimum frame dimensions for owner marking are 50 mm x 10 mm.

Residential mailboxes are placed individually or in a row, at a height that allows for easy insertion of postal items.

The opening for inserting postal items must be placed, in relation to the base, at a height that would not be lower than 700 mm or higher than 1700 mm.

Article 6

Investors, i.e. owners of residential buildings and business buildings, are obliged to place mailboxes at the entrance to the residential building, business building, yard or on another suitable place.

Residential mailboxes shall be placed in such a way as to allow adequate access to ensure safe postal delivery.

Article 7

The costs of replacing existing individual and cluster mailboxes are borne by the owners of the buildings in which these mailboxes are installed.

If the existing buildings, that is, business facilities do not contain or partially contain mailboxes, and the previous provisions of this Rulebook violate the prescribed conditions for the installation of cluster mailboxes, the costs of their installation shall be borne by the owners of those buildings.

Article 8

If investors, i.e. owners of residential buildings and business facilities, do not install or maintain mailboxes in accordance with the provisions of this Rulebook, the provider of the universal postal service is obliged to warn them in writing, by sending a recorded postal item, and to set a deadline for elimination of deficiencies, which cannot be shorter than 30 days, in accordance with the law governing postal services in the Republic of Serbia (hereinafter: the Law).

In the event that investors, i.e. owners of residential buildings and business facilities, do not act on the warning from paragraph 1 of this article, and do not eliminate the deficiencies within the deadline, the universal postal service provider has no obligation to deliver unrecorded postal items to the recipients in those places, in accordance with the law.

Article 9

On the day of the start of application of this Rulebook, the Technical Conditions for Residential Mailboxes ("Official Gazette of RS", no. 95/10 and 2/16) cease to be valid.

Article 10

This Rulebook shall come into effect on the eighth day of its publication in the Official Gazette of the Republic of Serbia", and is applied as of January 1, 2021.

Number 1-04-3400-11/20, In Belgrade,
October 8, 2020

President of the Board of
Directors, **Dragan Kovačević**,
duly signed